

Sponsored Projects – Projects Ending in 3 Months – ZF110

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DUKE UNIVERSITY
 Projects Ending Within 3 Months
 2002 - 10 (05/05/2002)

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Project	Description	Org Unit	Principal Investigator	1 Fisc Mth 06/02/2002	2 Fisc Mth 06/30/2002	3 Fisc Mth 08/04/2002
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3932245	BETH SIZEMORE'S RESEARCH FUND	6860505099	DAVIS, TOM	05/31/2002		
3939493	TOM'S RESEARCH FUND	6860505099	DAVIS, TOM			07/15/2002
3939494	MARY'S RESEARCH FUND	6860505099	DAVIS, TOM		06/28/2002	

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 * This report indicates projects that will terminate one, two, or three fiscal months from the fiscal month selected to run the *
 * report. To ensure a smooth close-out of the project, please take the following actions: *
 * 1. Process payroll forms to move payroll expenses off this project. *
 * 2. For Standing Orders, contact Procurement Services and request a change in project. *
 * 3. For outstanding Commitments that will not be part of the final expenses for the project, contact Procurement Services to *
 * either change the project on the Purchase Order or remove the encumbrance. *
 * 4. If continuation or renewal information has not yet been provided to you, contact your pre-award office: *
 * Medical Center Office of Grants and Contracts 684-5175; Office of Research Support 684-3030. *
 * 5. Questions regarding the close-out and financial reports should be directed to the Office of Sponsored Programs at 684-5442. *

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1	Project	The seven digit Project number (i.e., fund code)
2	Description	The description of the Project
3	Org Unit	The ten digit Organizational Unit number for the Project (i.e., BFR code – replaces Component)
4	Principal Investigator	The name of the Principal Investigator for the Project
5	1 Fisc Mth (Fiscal Month End Date)	Indicates Projects which are terminating in the first fiscal month of the report (from the fiscal month selected to run report) and provides the end date within that period.
6	2 Fisc Mth (Fiscal Month End Date)	Indicates Projects which are terminating in the second fiscal month of the report (from the fiscal month selected to run report) and provides the end date within that period.
7	3 Fisc Mth (Fiscal Month End Date)	Indicates Projects which are terminating in the third fiscal month of the report (from the fiscal month selected to run report) and provides the end date within that period.
8	Footer Message	Summarizes the actions needed to ensure a smooth close-out of the Project.