

Research Administration Academy: Class Dates Winter 2009

| <i>Class</i> | <i>Class Date</i> | <i>Location</i> | <i>Class Time</i> |
|---|------------------------------|--|-----------------------|
| Orientation | Friday, July 24, 2009 | Oregon Street, L&OD Room 101 | 2:00 p.m. - 4:00 p.m. |
| Common Scenarios in Grant Management | Thursday, August 06, 2009 | Room 837, Erwin Square Plaza (2200 West Main Street) | 2:00 p.m. - 4:00 p.m. |
| Research Administration at Duke | Wednesday, August 12, 2009 | Online | N/A |
| Basic Compliance (Online) | Monday, August 17, 2009 | Online | N/A |
| Basic Compliance (Live) | Wednesday, August 26, 2009 | Oregon Street, L&OD Room 101 | 1:00 p.m. - 5:00 p.m. |
| PreAward I: Proposal Development | Thursday, September 10, 2009 | Oregon Street, L&OD Room 101 | 1:00 p.m. - 5:00 p.m. |
| PreAward II: Proposal Budgeting | Thursday, September 24, 2009 | Oregon Street, L&OD Room 101 | 8:30 a.m. - 5:00 p.m. |
| PreAward III: Award Acceptance/Budget Set-up | Tuesday, October 06, 2009 | Oregon Street, L&OD Room 101 | 1:00 p.m. - 5:00 p.m. |
| Award Management 1: Charging Costs to Funded Projects | Thursday, October 22, 2009 | Oregon Street, L&OD Room 101 | 1:00 p.m. - 5:00 p.m. |
| Award Management 2: Adjustments and Modifications to Funded Projects | Thursday, November 05, 2009 | Oregon Street, L&OD Room 101 | 1:00 p.m. - 5:00 p.m. |
| Award Management 3: Effort Reporting and Adjustments | Thursday, November 19, 2009 | Oregon Street, L&OD Room 101 | 1:00 p.m. - 5:00 p.m. |
| Closing Sponsored Projects | Thursday, December 03, 2009 | Oregon Street, L&OD Room 101 | 1:00 p.m. - 5:00 p.m. |
| Graduation and review of team projects | Friday, December 11, 2009 | TBD | TBD |